

Sutton St. Nicholas Parish Council

Minutes of the Ordinary Meeting of Sutton St. Nicholas Parish Council, in the Village Hall, Sutton St. Nicholas on Monday 1st July 2019 (SPC/TF/145)

Councillors Present

Cllr Ron Gow
Cllr Richard Andrews
Cllr Ann Burke
Cllr Stan Gyford
Cllr Sharron Haworth
Cllr Tina Hurley
Cllr Ian Nicholas

In attendance

Cllr Kema Guthrie
Tony Ford – Parish Clerk

Members of the Public –18

1. Apologies for Absence

All councillors were present

2. Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/142) held on Monday 3rd June 2019.

The minutes were signed by the Chairman as a true record of the meeting

3. Receive, approve and sign the confidential minutes of the Parish Council Meeting (no SPC/TF/143) held on Monday 3rd June 2019.

The minutes were signed by the Chairman as a true record of the meeting

4. Receive, approve and sign the minutes of the Extraordinary Parish Council meeting (no SPC/TF/144) held on Monday 24th June 2019

The minutes were signed by the Chairman as a true record of the meeting

5. Disclosable Pecuniary Interest Dispensations

There were no requests for dispensation.

6. Declarations of Interest

To receive declarations of interest by members in respect of items on the agenda.

Councillor	Y e s	N o	Agenda Item		DPI or NPI
Cllr Ron Gow		√			
Cllr Richard Andrews		√			
Cllr Ann Burke		√			
Cllr Stan Gyford		√			
Cllr Sharron Haworth		√			
Cllr Tina Hurley	√		9	Adjacent to personal Property	Disclosable pecuniary Interest
Cllr Ian Nicholas		√			

7. Report from Clerk on actions from the last meeting

There were 19 actions requiring completion 12 were completed, five were in progress and two closed. (Noted) (Appendix 1 refers).

8. Questions/Issues on any matter, from members of the public present.

8.1 Ward Councillors Report

Cllr Ron Gow informed the Parish Council that Cllr Kema Guthrie was unable to attend and sends her apologies. He was also stated that with regards to the works on the Rhea Cllr Guthrie had requested a full report, which would be presented to the next parish Council meeting.

8.2 Questions from other members of the public

- A parishioner informed the Parish Council that last Friday @7.30 am a road sweeper came down the Rhea and again on Saturday @ 7.30 am. Top dressing was put down on Sunday, when he asked the operators why the work was being done he was told it was on the plan. On the Monday he spoke to Balfour Beatty and was given the answer part of the project as it was normal that once resurfaced, top dressing was done later. The Parishioner also highlighted the map with red dots where top dressing work was being carried out.
- Parishioners highlighted the issue of the poor road surface in the Craft, which got worse since the cable layers have dug up the road and pavement for the second time. A Parishioner felt that fast fibre was not needed as they were near the box. The Parish Council was also informed that the cable layers were rude, and that they were unable to contact **Gigaclear**, and had to go through their land agents
- The consensus from the parishioners was that there was now a need for the pavements and the road to be redone
- There was also a concern that Churchway from the Rhea to Wyartt Road need repaired

Action Clerk to raise issues with Cllr Kema Guthrie

- A parishioner highlighted that there was a company who provide small organisations such as Parish Councils with facilities to store recyclable items not collected by Herefordshire Council. Items are collected and disposed of free of charge. The Parish Council agreed that this would be an agenda item for the next meeting.

9. Planning Application – Land adjacent Appletree House, Willow Rise, Sutton St, Nicholas (191912) Proposed 3 bedroom property.

The Chairman introduced the application, summary of councillors comments raised:-

- A concern about the increased density, bearing in mind the originally approved planning application for the development.
- A concern about the increased density impact and setting a precedent.
- A parishioner queried what impact the Neighbourhood Plan had on the application. The Chairman informed the Parish Council that the plan allowed for 3 bedroom accommodation and infill.
- The narrowness of the road was also highlighted along with the likely impact on neighbouring properties.
- The wall was on the boundary with next doors fence.

Having considered the matter the Parish Council resolved to object to the application on the grounds of increased density on the development and likely impact on neighbouring properties.

Cllr Tina Hurley left the meeting during the discussion of this item.

Action Clerk to inform Herefordshire Council of the Parish Council decision.

10. Defibrillator

The Parish Council was informed that it was difficult to compare as there were so many variation, however a similar defibrillator had been found at a cost of £1400, The Parish Council was mindful of the past experiences with the Speed Indicator Device and that the Community Heartbeat Trust was well established, with the specialist knowledge. Having considered the matter the Parish Council resolved to go with the Community Heartbeat Trust and that a formal quotation be sort regarding the Managed Option.

Action Clerk to request a formal quotation for the Managed Option from the Community Heartbeat Trust.

11. Community Speed Watch

Cllr Sharron Haworth informed the Parish Council that the scheme had been running for some three weeks, and that there was a hardy bunch of volunteers with some going out at 6.30am, the highest speed recorded was 47Miles per hour and that during the school run over 50% of vehicles were over 35 miles per hour. The Parish Council was reminded that the sites were picked by the police, however she was asking for additional sites to be added. On behalf of the Parish Council Cllr Ron Gow thanked Cllr Sharron Haworth and all the volunteers. It was agreed that there would be another call for volunteers.

12. Financial Report

12.1 Confirmation of Balances - £33,156.48 as at 1st July 2019 (Appendix 2 refers)

12.2 Receipts - none

12.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Mike Darley	695.00	n/a	30/06/19 (381) Turf, Sign deployment Grass cutting and P3 work.
2	A & P Electronics	113.04	18.84	26/06/19 (1-242367) Battery & Solar maintainer

The above payment was authorised for payment and cheques signed

13. Lengthsman Work

The Parish Council considered quotation below to paint/oil highways furniture and replace the gatepost at the Community Garden.

	£
Litch gate (includes the seats	120.00
Bench x2	70.00
Noticeboard	20.00
Replace post and rehang gate at the community garden labour	80.00
Materials	45.00
Excluding Materials costs for staining/varnishing various Woodwork	335.00

The Parish Council accepted the quotation from the Lengthsman and agreed that the Lengthsman should paint the highways furniture using a dark brown preservative, (to be purchased and cost to be recharged to the Parish Council.

Action Clerk to inform the Lengthsman

14. Lengthsman Work in the Parish.

The Clerk informed the Parish council that he has had a few complaints about the state of the verges and associated areas and was trying so trying to get a fix on Lengthsman duties across the Parish and would like the Parish Councils views, It was agreed that the Clerk and Cllr Stan Gyford would walk the roads in the parish to identify what/where work was need and draft a plan for consideration by the Parish Council.

Action Clerk and Cllr Stan Gyford to meet and draw up draft plan.

15. Sutton Playing Field

To consider parishioner comments regarding the swing.

'I read in the parish magazine that you were discussing removing the old swings for new baby ones. What we were asking for instead was whether there was room for an additional set with a couple of baby swings. The swings at the park now are brilliant and we'd hate to see them replaced (they're easily the best kids swings we've come across and we've been to a lot of parks) so please don't take them away! '

The Parish Council considered the comments of the parishioner and asked that the Clerk liaise with the group of parents, to identify the type of swing required and report back.

Action The Clerk to liaise with the group of parents as requested.

16. Poo Bags

The Parish Council was informed that it had received another parishioners concern highlighting the big problem with dog mess in the village at the moment. The Parishioner also highlighted that a village in north Wales, supplied poo bags in very discreet dispensers on posts, and asked that the Parish Council consider this especially for down the Rhea lane

The parishioner was so concerned about the issue that they were willing to buy some poo bags and hang them up. During the discussion Cllr Stan Gyford informed the Parish Council that they have the same problem at Queenswood Country Park and have installed dog bags dispensers, which has helped to improve the situation.

Having considered the matter the Parish Council agreed to purchase Dog Poo Bags

Dispensers to be located at:-

- The Lichgate on the Rhea
- By Ordis Court
- On the Rhea
- On Churchway

In addition the Clerk was authorised to purchase additional signs

Action Clerk to purchase four Dog Poo Bag Dispensers.

Action Clerk to purchase additional signs

17. Correspondence (Not covered by a separate agenda item and for information Only).

17.1 **Balfour Beatty** Weobley Sutton Walls & Queenswood Briefings W/c 07/06/19, 14/06/19 and 21/06/19 (Noted)

17.2 **Balfour Beatty** – Road Closures June 2019 (Noted)

18. Matters relayed to the Clerk for the Agenda of the next meeting

- Terracycle-Public drop off locations.
- Defibrillator- to consider final costs for Managed option

19. Confirmation of the date, time and venue of the next meeting,

Parish Council Monday 5th August 2019 @ 7.15pm at the Village Hall

Parish Council resolved to go into private session to consider confidential items

20. Alleged Tree Claim

The Parish Council noted the update

21. Clerks Salary

The Parish Council approved the Clerks Salary

Status of Actions from last meeting 03/06/19

Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
07/01	02/07/18	7.2	Local Police Report	Clerk to put police information on the Website and in Sutton News.	Clerk	This will be as part of the update of information in progress	Work in progress
07/02	03/09/18	17	BBC Hereford and Worcester	Clerk to put a note in Sutton News	Clerk		Work In progress
07/03	05/11/18	7	Sutton Playing Field Youth Facilities Half-Pipe	Clerk to ask Playdale Playgrounds Ltd for a quote to include the links on the Trim Trail	Clerk		Work In progress
07/04	05/11/18	21	Tree Inspection	The Clerk to ask that the trees on the Playing Field at Orchard Closed be inspected as well.	Clerk	Wrong time of the year	Work In progress
07/05	04/02/19	19	Film on Herefordshire Life	Cllr Ron Gow to put an article in Sutton News	Cllr Ron Gow		Closed
07/06	01/04/19	17	New Swings on Sutton Playing Field	Clerk to seek other quotations	Clerk	See agenda item 15	Closed
07/07	03/06/19	2	Co-option	Clerk to send the required forms to Herefordshire Council	Clerk		Completed
07/08	03/06/19	8.2	Questions from other members of the public	Clerk to get costs from the Lenghtsman	Clerk	Agenda item 13	Completed
07/09	03/06/19	9	Planning Application – Ffordd Las, Sutton St, Nicholas HR1 3AX (191665)	Clerk to inform Herefordshire Council of the Parish Councils decision	Clerk		Completed
07/10	03/06/19	10	Planning Application – Little Oast 2 Pantalls Farm, Sutton St. Nicholas HR1 3BB (191608)	Clerk to inform Herefordshire Council of the Parish Councils decision	Clerk		Completed

Sutton St. Nicholas Parish Council

Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
07/11	03/06/19	12	Defibrillator	Clerk to report back at the next meeting on the Managed option and costs of compatible defibrillators.	Clerk	Agenda item 10	Completed
07/12	03/06/19	13	Community Speed Watch	Clerk to get authority to send to Cllr Sharron Haworth volunteer details	Clerk		Completed
07/13	03/06/19	13	Community Speed Watch	Clerk to send volunteer details to Cllr Sharron Haworth.	Clerk		Completed
07/14	03/06/19	15	Traffic Regulation Order Informal Consultation	Consult with Herefordshire Council on the format of the Petition.			Completed
07/15	03/06/19	15	Traffic Regulation Order Informal Consultation	Arrange for an insert in Sutton News, with a delivery of Sutton News to every non-subscribers home in the parish			Completed
07/16	03/06/19	16	Gate Post Community Garden	Clerk to liaise with the Lengthsman		Agenda Item 13	Completed
07/17	03/06/19	17	Speed Indicator device	Clerk to order and give to the contractor			Completed
07/18	03/06/19	19	Community Asset	Clerk to make the request to Herefordshire Council			Work In progress
07/19	03/06/19	20	Willow Rise/Millway Open Space	Cllr Ian Nicholas to action as agreed by the Parish Council			Completed

Bank Reconciliation as at 01/10/19

Opening 01/04/19	24,018.77
Receipts	15,579.20
	39,597.97
Expenditure	6,441.49
Balance	33,156.48

Bank balance 14/06/2019 33,526.57

os cheques

1153	73.20
1146	72.00
1147	113.04
1148	695.00
1149	333.45
1150	83.40

1,370.09

32,156.48