

Sutton St. Nicholas Parish Council

Minutes of Ordinary meeting of Sutton St. Nicholas Parish Council, held at Sutton St. Nicholas Village Hall, Bayley Way, Sutton St. Nicholas, Hereford HR1 3SZ on Monday 28th June 2021 at 7.15 pm.

Councillors Present

Cllr Ron Gow
Cllr Richard Andrews
Cllr Katie Bauress
Cllr Ann Burke
Cllr Sharron Haworth
Cllr Ian Nicholas

In attendance

Tony Ford – Parish Clerk

Members of the Public 4

1. Apologies for Absence

All councillors were present.

2. Receive approve and sign the Minutes of the Parish Council Meeting (no SPC/TF/186) held on Monday 4th May 2021.

The minutes were signed by the Chairman as a true record of the meeting

3. Receive approve and sign the confidential minutes of the Parish Council Meeting (no SPC/TF/187) held on Monday 4th May 2021.

The minutes were signed by the Chairman as a true record of the meeting.

4. Disclosable Pecuniary Interest Dispensations

There were no requests for dispensation.

5. Declarations of Interest

To receive declarations of interest by members in respect of items on the agenda.

Councillor	Y e s	N o	Agenda Item		DPI or NPI
Cllr Ron Gow		√			
Cllr Katie Bauress	√		9	Impact on personal property.	Disclosable Pecuniary Interest.
Cllr Richard Andrews	√		7 8	Personal Connections. Impact on personal property	Disclosable Pecuniary Interest.
Cllr Ann Burke		√			
Cllr Sharon Haworth	√		7	Personal association with applicant.	Disclosable Pecuniary Interest.
Cllr Ian Nicholas		√			

6. Questions /Issues, from members of the public present

7.1 Ward Councillors Report

There was no Ward Councillor report from Cllr Kema Guthrie, sent her apologies.

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7.2 Questions from other members of the public

- The road sign to Sutton St. Nicholas was missing on the junction of the Ridgeway Road and the Bromyard Road.

Action Clerk to raise the matter with Balfour Beatty

7. Planning Application P174419/PA7- Proposed polytunnel

The Parish Council noted correspondence between Parishioners and Herefordshire Council, concerning the polytunnel not being dismantled and removed as previously agreed. The Parish Council restated their support for the parishioners and asked the Clerk to raise the matter with the Ward Councillor, asking for enforcement action to be taken.

Action Clerk to raise the matter with Cllr Kema Guthrie (Ward Councillor)

Having declared an interest Cllr Richard Andrews and Cllr Sharon Haworth left the meeting when this agenda item was discussed.

8. Planning Application Golden Cross Inn, Sutton St. Nicholas HR1 3AZ (211261) Erection of a timber framed gazebo to cover existing outside drinking/smoking area

The Clerk reminded the Parish Council that a requested had been received from Herefordshire Council asking if the Parish Council wished to reconsider its comments in view of representations made.

Representation was made by three parishioners' objection to the application, which covered

- Adverse impact of noise including swearing
- With the additional seating outside the pub building, there was now a lack of privacy and now unable to sit in their back garden.
- Impact from vehicles parking in the road outside their residence
- The carpark being a carpark and not part of the premises and therefore should not be used for additional seating.
- The pub was attracting the wrong type of people.
- The main garden area backing on to the owner's property was non-smoking, which meant that the outside smoking area had been extended to the rear of neighbouring properties
- Querying if the current licence allowed for the extended use and sale of drinks.
- Queried if the new lean to required planning application.

The Clerk reminded the Parish Council that the licence and the new lean to was not part of the application under consideration and could not be comment upon.

Having considered the matter, the Parish Council had deep and genuine support for parishioners concerns about the possible increase in noise parking and bad behaviour and deferred any decision as the Parish Council needed more information on the original planning application with regards to the open space now being covered and the car parking area. that was being redesigned.

Action Clerk to inform Herefordshire Council of its decision.

Action Clerk to get information relating to parking in the original application.

Action Clerk to highlight the issue of the licence with Cllr Kema Guthrie and ask her to raise the matter with Herefordshire Council.

Action Clerk to highlight the issue of the new lean to with Cllr Kema Guthrie and ask her to raise the matter with Herefordshire Council.

Having declared an interest Cllr Richard Andrews left the meeting when this agenda item was discussed.

9. Planning Application Old School House, Old School Close St. Nicholas HR1 3DJ (211874) -Single Story rear extension

Having considered the matter the Parish Council resolved to support the application, and noted the reduction in amenity space.

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Action Clerk to inform Herefordshire Council of the Parish Council decision.

Having declared an interest Cllr Katie Bauress left the meeting when this agenda item was discussed.

10. **Planning Application Field c 241m Northeast of the Ridgeway Road, Sutton St. Nicholas (211838). demolition of existing agricultural building, construction of new concrete yard, agricultural building and associated drainage works and landscaping.**
Having considered the matter, the Parish Council resolved to support the application

Action Clerk to inform Herefordshire Council of the Parish Council decision.

11. **Planning Application -Land adjacent Jacobs Barn, Cross Keys HR1 3NP (211594) Proposed change of use of agricultural land to residential amenity.**
Having considered the application, the Parish Council resolved to object to the change to residential as this piece of land is not designated residential in the current Sutton ST. Nicholas Neighbourhood Development Plan. The Parish Council also noted the lack of detail

Action Clerk to inform Herefordshire Council of the Parish Council decision.

12. **Speed Watch**

Les Wilkinson the Speed Watch coordinator informed the Parish Council that Speed Watch had been suspended, due to the dangers to the team now perceived by the police and the area upgraded to an area of Community Concern. Les Wilkinson raised the question of who or how are these measures monitored to check compliance of the four signs installed by the police road safety unit. He also informed the Parish Council that he had requested that the Speed Watch group monitor the traffic speeds / numbers only but not submit any reports, thus verify if the scheme was working to protect residents. This measure was refused with the threat of removing our kit if used while under suspension. He also raised the question of who monitors the situation in Sutton and by what means. In addition, the Parish Council was informed that Speed Watch in Marden had also been suspended and they were in the same position as Sutton. He had concerns about the shutdown.

The Parish Council thanked Les Wilkinson for the update, which was noted

13. **Report from the Clerk on Actions from the last meeting**

There were 17 actions requiring completion, three were closed, eight were completed, six were in progress (Appendix 1 refers) Noted.

14. **Financial Report**

14.1 Confirmation of Balance as of 28th June 2021 was £36,260.57(Appendix 2 refers)

14.2 Receipts £15,000 (1st half of precept)

14.3 Invoices for payments

Ref	Payee	Amount £	VAT	
1	Richard Morgan	575.00	n/a	(1182,1218,1219,1220,1221,1227,1228 Lengthsman Duties, grass cutting and bus shelter work.
2	Sutton News	300.00	n/a	08/05/21 Annual Subscription
3	Mike Darley	170.00	n/a	31/05/21 Bin Clearance, footpaths, and Playing Field
4	BHIB Ltd	646.65	n/a	Annual insurance premium

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Ref	Payee	Amount £	VAT	
5	Mike Darley	265.00	n/a	Playing Field inspections, Bin clearance Footpath work
6	Richard Morgan	435.00	n/a	8/06/21 714/06/21 (1233,1234,1244.1245,1246,1253,1254) grass cutting

Authorised for payments and cheques to be signed

15. Annual Internal Audit Report

The Parish Council considered and noted the report (Appendix 3 refers)

16. Annual Governance Statement 2020/21

The Parish Council considered and approved the Annual Governance Statement for 2020/21 (Appendix 4 refers), and agreed yes for each category, the Chairman and the Clerk was authorised to sign it on behalf of the Parish Council.

Action Clerk to send to the external Auditors.

17. Accounting Statement 2020/21

The Parish Council considered and approved the Accounting Statements for 2020/21 (Appendix 5 refers) and the Chairman was authorised to sign it on behalf of the Parish Council. The Parish Council noted the variance analysis.

Action Clerk to send to the external Auditors.

18. Town & Parish Councils Survey 2021

Completion was delegated to the Clerk to complete the Police and Crime Commissioner Survey.

Action Clerk to completed and submit survey.

19. Police Charter

The Parish Council considered the Police Charter and provided the following three main concerns,

- Speeding through the village
- Lack of visible policing.
- Small scale vandalism and persons acting suspiciously at various locations across the village in particular the playing field on Orchard Close.

Action Clerk to inform West Mercia Police of the Parish Councils comments.

20. Cycle Route

Cllr Sharon Haworth informed the Parish Council that If you consult the attached map the very north shows the current national cycle byway descending from Stoke Prior. The 2007 report is based purely on access from the Furlongs on Roman road to Moreton on Lugg industrial estate. It appears to just accommodate 20 or so workers at Denco.

Our argument is that none of the proposed routes address the fact that there isn't a north cycle route into Hereford.

Are we saying none of the residents north of Hereford cycle into the city? A safe cycle route as suggested opens up the colleges, Aylestone school, commuters to the city itself and also onwards on to the greenway path to Rotherwas (I myself would cycle to Rotherwas,

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admittedly in fair weather and only when light allowed). We could also consider this route suitable for leisure cyclists, shopping, and family activities.

Hopefully the Parish Council can request an update to the 2007 proposals by suggesting an alternative route, especially as the report concludes that none of the proposed 2007 routes are ideal.

There could be a join up to run through Bodenham to Sutton, on to Ridgeway, down the Rhea to "the canal path" ST15 on to WT35 which would then require a dog leg to the Lugg Flats to meet the "cycle lane" on Aylestone Hill. I appreciate this would be a major project as there's a railway crossing and I'm sure joining on to the Lugg Flats would present a problem, also the bridleway would require major works.

However, the attached 2007 report appears to show high costs for all of the routes suggested.

It is now unsafe to cycle into Hereford city due to the speed and high traffic count, there was an unfortunate accident involving a cyclist last Friday 18th June on the road into Hereford, just past the railway bridge.

The Parish Council thanked Cllr Sharon Haworth for her report, the Clerk was asked to put forward the suggested change in route for consideration.

Action Clerk to liaise with Cllr Kema Guthrie on the matter.

21. Neighbourhood Development Plan

The Parish Council noted the update. (Appendix 6 refers). The Parish Council thanked the Clerk for getting the Neighbourhood Development Grant.

22. Planning Applications

The Parish Council noted comments submitted under delegated authority (Appendix 7 refers).

23. Matters relayed to the Clerk for the Agenda of the next meeting

- Queen Jubilee Tree Planting

24. Items for Information

Noted (Appendix 8 refers)

25. Confirmation of the date, time, and venue of the next meeting,

Parish Council Monday 2nd August 2021 at 7.15pm

26. Clerks Salary

The Parish Council authorised payment of the Clerks Salary.

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Appendix 1

Status of Actions from last meeting 04/05/21

Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
06/01	07/10/19	22	Tree Planting 30 th November 2019	Clerk to take action as required.	Clerk	On hold due to COVID-19	Work in progress
06/02	02/12/19	9	Community Speed Watch	Clerk to purchase permanent Speed Watch signs (similar to those in Ashperton	Clerk	Liaising with Adnan Ali Community Speed Watch Co-ordinator	Closed
06/03	31/07/20	8	Planning Application Sutton Primary Academy – Retention of existing double mobile classroom	Cllr Ron Gow to raise the issue of the Travel Plan with Keith Lawton	Cllr Ron Gow		Work in progress
06/04	05/10/20	13	Bus Shelter	Clerk to get costings for the suggested works	Clerk	Electrical work outstanding	Closed
06/05	02/11/20	8	Vacant Parish Councillor positions	Clerk to put a notice in a future edition of Sutton News	Clerk		Work In progress
05606	07/12/20	24	Neighbourhood Development Plan Review Meeting	The Clerk to develop associated costs for consideration	Clerk		Closed
06/07	07/12/20	24	Neighbourhood Development Plan Review Meeting	Subject to above the Clerk submits application form/s to DCLG	Clerk		Completed
06/08	06/04/21	15	Sutton Playing Field	Clerk and Cllr Katie Bauress to report back to the Parish Council meeting	Clerk	Will be working on a grant claim	Work in progress
06/09	06/04/21	15	Sutton Playing Field	Clerk to get costs to remove the hedge (facing the road), to improve visibility	Clerk	Request for quotes sent	Work in progress
06/10	04/05/21	10	Neighbourhood development Plan	Clerk to inform DJN Planning Ltd of the Parish	Clerk		Completed

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Meeting Ref	Date of Meeting	Agenda Item	Reference	Action	Action Owner	Action Taken	Status
				Councils decision			
06/11	04/05/21	10	Neighbourhood development Plan	Clerk to put location maps on the Parish Councils website and in Sutton news	Clerk		Completed
06/12	04/05/21	12	Appointments to The Neighbourhood Development Plan Working Group	Clerk to contact Tony Walmsley to see if he would like to join the group	Clerk	Unable to be a member of the group.	Completed
06/13	04/05/21	12	Appointments to The Neighbourhood Development Plan Working Group	Clerk to arrange a meeting of the group.	Clerk		Completed
06/14	04/05/21	12	Appointments to The Neighbourhood Development Plan Working Group	Clerk to seek volunteers with preference given to female volunteers.	Clerk		Work in progress
06/15	04/05/21	14	Planning Application 1 The Craft Sutton St. Nicholas HR1 3BZ (211409)	Clerk to inform Herefordshire Council of the Parish Councils decision	Clerk		Completed
06/16	04/05/21	15	Planning Application Woodville House, 30 Woodville Grove, (211680)	Clerk to inform Herefordshire Council of the Parish Councils decision	Clerk		Completed
06/17	04/05/21	18	Width of footpath	The Clerk to inform Herefordshire Council.	Clerk		Completed

Summary

Closed	3
Completed	8
Work In progress	6
TOTAL	17

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Appendix 2

Bank Reconciliation at 28th June 20201

Opening 01/04/21	26,133.97
Receipts	15,000.00
	41,133.97
Expenditure	4,873.40
Balance	36,260.57

Bank balance **15/06/2021** 38,217.42

os cheques

1300	300.00
1301	170.00
1302	250.45
1303	166.40
1305	265.00
1306	435.00
1307	222.00
1308	148.00

1,956.85

Balance as at 28/06//21 **36,260.57**

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Annual Internal Audit Report 2020/21

Appendix 3

Sutton St. Nicholas Parish Council (HE0117)

www.suttonstnicholas.co.uk PUBLICLY AVAILABLE WEBSITE/WEBPAGE ADDRESS

During the financial year ended 31 March 2021, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2020/21 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	N/A		N/A
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2019/20, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2019/20 AGAR tick "not covered")			N/A
L. If the authority has an annual turnover not exceeding £25,000, it publishes information on a website/webpage up to date at the time of the internal audit in accordance with the Transparency code for smaller authorities.	N/A		N/A
M. The authority, during the previous year (2019-20) correctly provided for the period for the exercise of public rights as required by the Accounts and Audit Regulations (evidenced by the notice published on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2019/20 AGAR (see AGAR Page 1 Guidance Notes).	✓		
O. (For local councils only) Trust funds (including charitable) – The council met its responsibilities as a trustee.	Yes	No	Not applicable
			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

28 06 2021 DD/MM/YYYY DD/MM/YYYY

Name of person who carried out the internal audit

DEBORAH STEVENS INTERIOR COLE + CO. JR

Signature of person who carried out the internal audit

SIGNATURE REQUIRED

Date

28 06 2021

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

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Section 1 – Annual Governance Statement 2020/21

Appendix 4

We acknowledge as the members of:

Sutton St. Nicholas Parish Council (HE0117)

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2021, that:

	Agreed		'Yes' means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

28/6/21

and recorded as minute reference:

MINUTE 16 REFERENCE

Signed by the Chairman and Clerk of the meeting where approval was given:

Chairman

Clerk

[Signature]
R.A. FORG

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Sutton St. Nicholas Parish Council

Section 2 – Accounting Statements 2020/21 for

Appendix 5

Sutton St. Nicholas Parish Council (HE0117)

	Year ending		Notes and guidance
	31 March 2020 £	31 March 2021 £	
1. Balances brought forward	24,019	23,201	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	28,577	28,577	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	2,981	1,651	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	4,734	3,878	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	8,597	8,597	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	19,045	14,820	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	23,201	26,134	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	23,201	26,134	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	38,547	38,818	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	82,862	78,484	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
11. (For Local Councils Only) Disclosure note re Trust funds (including charitable)	Yes	No	The Council, as a body corporate, acts as sole trustee for and is responsible for managing Trust funds or assets.
		✓	N.B. The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2021 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNED R.A. FORD

Date

28/6/21

I confirm that these Accounting Statements were approved by this authority on this date:

28/6/21

as recorded in minute reference:

MINUTE REFERENCE 17

Signed by Chairman of the meeting where the Accounting Statements were approved

Signed by Chairman of the meeting where the Accounting Statements were approved

Neighbourhood Development Plan

The Neighbourhood Development Plan Project Group met on 18th May 2021; Keith Lawton was appointed Chairman of the group with Ron Gow as Vice-Chairman.

Dr David Nicholson of DJN Planning Ltd outlined the process as follows: -

- Call for sites and Housing site assessment
- For parishioner consultation -Housing delivery proposals including windfall allowance, recommended site allocation(s) and associated settlement boundary amendments for Sutton St Nicholas.
- preparing the revised Neighbourhood Development Plan and pre-submission consultation and publicity.
- preparing the revised Neighbourhood Development Plan and supporting statements for submission

It was anticipated that the draft Neighbourhood Development Plan will be submitted to Herefordshire Council in April 2022.

The Project Group noted that a grant application was being made to the Neighbourhood Planning Programme funded by the Ministry of Housing, Community and Local Government. (Post meeting the Parish Council has received confirmation that its grant application has been successful and subject to paperwork the Parish Council will be receiving a grant of £10,000 towards the cost of reviewing its Neighbourhood Development Plan.

Planning Applications – Comments under delegated authority (Minute 04/05/21 (6))

- **Planning Consultation - 211928 - Bank House, Sutton St Nicholas, Hereford, Herefordshire HR1 3AU Removal of Leylandi bordering the site. They are out of control and in a seriously bad condition**

Comments – *the Parish Council Supports the application*

- **Planning Consultation - 211261 - Golden Cross Inn, Sutton St Nicholas, Hereford, Herefordshire HR1 3AZ Erection of a timber framed gazebo to cover existing outside drinking/smoking area**

Comment - *The Parish Council supports the application in principle; however, any possible parking or noise concerns should be given consideration by Herefordshire Council.*

- **Planning Consultation - 211076 - The Wyatt, Wyatt Croft, Cross Keys, Hereford, Herefordshire HR1 3NP Proposed demolition of existing annexe and construction of a replacement annexe located further back from road where it will not be prone to flooding. The annexe will be ancillary to the main dwelling**

Comment – *The Parish Council supports the application*

For Information Items

Sent by Email

- Herefordshire Council -Talk Community Update 7th May 2021
- Cllr Kema Guthrie – Correspondence regarding Paul Walker new Chief Executive Herefordshire Council.
- Herefordshire Council - Outbreak Communication
- Balfour Beatty - Weobley, Sutton Walls & Queenswood Ward Briefing W/E 14/05/2021
- Herefordshire Council -Talk Community Covid update 21 May 2021.
- Herefordshire Council - Covid19 update 28th May 2021
- Herefordshire Council -We want your views on housing in Herefordshire.
- Herefordshire Council -Section 106 Town/Parish Wish List.
- NALC- Chief Executive's Bulletin 18/05/21.
- West Mercia Police- Local Policing Charter 2021 - an update from your local Safer Neighbourhood Team
- Herefordshire Council -Talk Community Programme
- Herefordshire Council - Parliamentary Boundary Review 2023.